

NYU STERN BOARD FELLOWS

NYU Stern Board Fellows

PARTNER ORGANIZATION INFORMATION SHEET & APPLICATION

The NYU Stern Board Fellows program matches 2nd year Stern MBAs with the boards of New York City-based nonprofit organizations for nine month fellowships. Board Fellows act as non-voting board members, attend board meetings, serve on committees and complete a strategic project for the board.

The program is highly selective with fewer than 15 students accepted to the program each academic year. Potential fellows complete a written application and participate in a rigorous interview process with Stern administration and past program participants. Applicants are evaluated based on their skills, enthusiasm, commitment, professionalism and initiative. Once accepted to the program, a team of two (2) fellows is matched with one of our non-profit board partners for the fellowship.

If you would like to be considered as a partner organization in the Board Fellows program for the 2015-2016 academic year, please take a moment to review the information below and complete the attached application. We ask that you carefully consider the 'NYU Stern Board Fellows Potential Partner Checklist' to make sure that the program is a fit for your organization and your board.

NYU Stern Board Fellows Potential Partner Checklist:

Partner organizations in the Stern Board Fellows program commit to:

- Welcome 2 NYU Stern MBAs to the board, including attendance at all board meetings from September 2015 to May 2016.
- Identify at least 1 '**board mentor**' to act as a champion for the Fellows and serve as their primary liaison to the board. The mentor should be an active board member, be very familiar with the organization, and, ideally, have a leadership role on the board.
- Select at least 1 '**organizational liaison**' to serve as the Fellows' primary connector to the organization. Ideally, he/she should be a member of the executive staff and can provide and/or facilitate access to information within the organization.
- Propose a **strategic project** which focuses on governance related issues or opportunities at the board level. Some example projects include board effectiveness, board operations, board development, financial oversight, or organizational effectiveness. Board Fellows work with their board mentor, members of the board, and the executive staff to refine the project scope, set key deliverables, conduct data gathering and analyses, and ultimately prepare recommendations for review by the board.
- Provide the fellows with access to 75-100% of **board members for interviews** during the data gathering portion of the Fellows' project.
- Allow the fellows to **present their final report and recommendations** at the final board meeting during the fellowship timeframe.

Thank you for taking the time to learn more about NYU Stern Board Fellows. We do hope that you will continue to the following pages to complete the application.

If you have any questions, please contact Lynn O'Connell, NYU Stern Assistant Director of Student Engagement at loconnel@stern.nyu.edu or 212-998-0383.

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Thank you for your interest in the NYU Stern Board Fellows program. Please complete the following application to be considered for the upcoming 2015-2016 academic year which begins in September. For questions, please contact Lynn O'Connell, Assistant Director of Student Engagement at loconnel@stern.nyu.edu or 212-998-0383.

NYU Stern Board Fellows 2015-2016 Application

Deadline: August 3, 2015 @ 5pm

Section A: General Information

Organization	
Address	
Website	
Executive Director/President	
501(c)(3) Status? (Y/N)	

<i>Organization Budget</i>			
FY 2013		FY 2014	
What is your fiscal year cycle?			
<i>Organization Size</i>			
# Full-Time Employees:		# Part-Time Employees:	

Briefly describe your organization's history, mission and programs.
Why are you applying for the Board Fellows program?

Section B: Board & Committees

# Board Members	
Freq. of Board Meetings	
Board Committees	
Freq. of Committee Meetings	
How long has the Board Chair been in his/her role?	
How long has the Executive Director been in his/her role?	
Does your board have terms and/or term limits for its members and officers?	
If so, what are the term and/or term limits?	
Briefly describe the primary responsibilities of Board Members.	

Section C: Key Board Fellows Contacts

Board Fellows Mentor: The Board Fellows mentor acts as a champion for the fellows and serves as their primary liaison to the board. The mentor should be an active board member, be very familiar with the organization, and, ideally, have a leadership role on the board.			
Name		Affiliation	
Email		Phone	
Please explain why you selected this individual to act as the board fellow's mentor.			
Organizational Liaison: The organization liaison serves as the Board Fellow's primary connector to the organization. Ideally, he/she should be a member of the executive staff and can provide and/or facilitate access to information within the organization for the student's project.			

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Name		Title	
Email		Phone	
Please explain why you selected this individual to act as the Board Fellows' organizational liaison.			
Please describe the relationship between the board mentor and the organizational liaison:			

Section D: Board Fellows Project

A cornerstone of the Board Fellows program is the completion of a strategic project by the Fellows on behalf of the board. The strategic project should focus on governance related issues or opportunities at the board level. You can submit up to two project concepts for consideration.

Project Concept #1
The strategic board challenge, opportunity or question the Fellows will be addressing:
Key Contacts (Board Members and/or Executive Staff):
Deliverables and Timeline: <i>(please keep in mind the Board Fellows' time commitment of 12-15 hours per month, including meetings.)</i>
Please explain how the project fits into the overall mission of the organization.

Optional: Project Concept #2
The strategic board challenge, opportunity or question the fellows will be addressing:
Key Contacts (Board Members and/or Executive Staff):
Deliverables and Timeline:
Please explain how the project fits into the overall mission of the organization.

Section E: Miscellaneous

Does your organization have any current affiliation with the NYU Stern School of Business? (examples: Stern alumni as employees or Board Members, projects with other Stern programs.)
If you have any additional information to add to your application, please do so here.

Attachments: Please provide a list of all board members with their names and professional affiliations as well as any other corporate or nonprofit board membership. Please also provide a schedule for board and/or committee meetings for the 2015-2016 academic year (if known).

Thank you for completing the Board Fellows Partner application. Please submit this application, along with the attachments mentioned above, to loconnel@stern.nyu.edu by **Monday, August 3rd at 5:00pm**. We look forward to hearing from you!